

The University of Chicago
**Division of the
HUMANITIES**

Dean of Students Office

The Dean of Students Office within the Division of the Humanities provides clear and critical support structures to students and advances the academic mission through an inclusive and student-centered approach. In collaboration with the departments within the Division of the Humanities as well as the broader University community, we support students' education and development both inside and outside the classroom.

The Dean of Students Office includes, but is not limited to, the following services and support structures:

- » Serve as a point of contact for prospective students
- » Oversee the admission and matriculation of all students
- » Approve departmental financial aid recommendations and fellowships
- » Advise students on questions regarding the Division of the Humanities policies
- » Organize and support special events including orientation and Convocation
- » Manage student disciplinary processes
- » Work with students on issues of concern and connect them to UChicago resources
- » Serve as a liaison between Student Disability Services and faculty/staff
- » In collaboration with UChicagoGRAD, support career advising and mentoring
- » Provide student engagement opportunities including the Dean's Student Advisory Board

Dean of Students Open Office Hours

The Dean of Students, Shea Wolfe, will be available to meet with students privately during open office hours to address any concerns, questions, or issues that may arise during their time at UChicago.

Tuesdays from 10:00 a.m. - 12:00 p.m.
Walker 213A

Appointments can always be scheduled with Dean Wolfe by contacting her at swolfe1@uchicago.edu or 773.834.4241.

Dean of Students Office Staff



Shea Wolfe, Ed.D., Dean of Students and Associate Dean
swolfe1@uchicago.edu | 773.834.4241

- » Center for Identity + Inclusion Safe Space Training
- » Mediation and Conflict Resolution Certification
- » Mental Health FirstAid Training
- » National Behavioral Intervention Team Association Certification

Contact Shea about:

- Dean of Students Office General Questions
- Student Engagement and Programming
- Student Wellness and Concerns
- Student Conduct and Conflict Management
- Academic Record Management and Departmental Academic Concerns
- Division of the Humanities Policies and Processes



Joyce Kuechler, M.A., Associate Dean of Students for Student Affairs
jkuechler@uchicago.edu | 773.702.8498

- » Center for Identity + Inclusion Safe Space Training
- » University-wide Disciplinary Committee Representative
- » Mental Health FirstAid Training
- » Student Health Advisory Board Member

Contact Joyce about:

- Divisional Fellowships and External Fellowships
- Divisional Orientation
- Registration and Records
- Leave of Absence or Withdrawal Processing
- Student Disability Accommodations



Michael R. Beetley, AM '07, Assistant Dean of Students for Admissions
mrbeetle@uchicago.edu | 773.702.8499

- » Mental Health FirstAid Training

Contact Michael about:

- Admissions Systems and Matriculation
- Departmental Application Processing
- Humanities 2nd Master's Degrees and Joint Ph.D Programs
- Data Analysis for Divisional Initiatives



Thomas Ott, M.A., Associate Director of Recruitment
thomasott@uchicago.edu | 773.702.5809

- » Center for Identity + Inclusion Safe Space Training

Contact Thomas about:

- Questions about Applying to Graduate Programs
- Recruitment for Humanities Graduate Programs
- Outreach to Prospective Students
- Admissions Events and Recruitment Fairs
- Admitted Student Days



Ozge Kocak Hemmat, Ph.D., Senior Administrator, Student Affairs
kocakozge@uchicago.edu | 773.702.1552

- » Center for Identity + Inclusion Undocumented Ally Training
- » Center for Identity + Inclusion Safe Space Training
- » Mental Health FirstAid Training

Contact Ozge about:

- Graduation Processing and Convocation
- Milestone Tracking
- Conference Travel Grants and Student Research Accounts
- Monitoring Student Employment and Tax/Payroll Forms