



TEACHING FELLOWS IN THE HUMANITIES
A Program of Professional and Pedagogical Development
Call for Applications

The Division of the Humanities is accepting applications from current and recent graduate students in the Division for a competitive two-year program designed to enhance their pedagogical skills and research profile. Teaching Fellows participate in a community of practice around teaching, research, and professional development.

To be eligible, applicants must be current or recent graduate students who are on track to receive or have received a PhD within 7 years of registration from a Ph.D. program in the Humanities Division at the University of Chicago.

Successful candidates will be appointed as full-time Lecturers beginning September 1, 2024 with the following workload: teaching four courses per year, making progress on research (revising the dissertation for publication, writing articles, presenting at professional conferences, and other research activities potentially unrelated to their teaching), and developing competencies that further the Teaching Fellow's professional goals.

Teaching Fellows will be assigned courses at the undergraduate level and will typically teach at least one course in the Humanities or Arts Core. Other course assignments may include language courses and courses in majors and programs that relate to Teaching Fellows' expertise. Teaching Fellows will also typically be assigned to teach a self-designed course which meets the curricular needs of their department or program.

The terms and conditions of employment for this position are covered by a [collective bargaining agreement](#) between the University and the Service Employees International Union.

The salary for AY24-25 will be determined during renegotiations of the Collective Bargaining Agreement. For reference, the salary for AY23-24 was \$49,536. Each Teaching Fellow will also be provided support for research and professional development, including financial support for conference travel, access to library privileges, and access to career services support through UChicagoGRAD. Each Teaching Fellow also receives a range of employment benefits, including health insurance coverage options through the University Benefits office.

Teaching Fellows are expected to be fully in residence and on campus beginning September 1, 2024 and during the three quarters of the academic year. Teaching Fellows will participate in a program of pedagogical and professional development under the joint supervision of the Humanities Division Faculty Director of the Teaching Fellows program and their faculty mentor in a relevant Divisional department or program, with support from the Chicago Center for Teaching and Learning and UChicagoGRAD.

Teaching Fellow positions are full-time. Teaching Fellows are prohibited from accepting any other on-campus employment and from receiving additional compensation from the University during their two-year term of appointment, with the exception of summer work, which must be pre-approved by the Provost's Office before its official start and offered to the Teaching Fellow in the form of an addendum to their letter of appointment. Teaching Fellows are also subject to the University's [Conflict of Interest and Conflict of Commitment Policy](#), which requires approval prior to accepting any outside employment and prohibits academic appointees from accepting appointments at other institutions.

Program Eligibility

In order to be eligible to apply for the Teaching Fellows Program, an applicant must:

- a. have received or be on track to receive the PhD degree within 7 years of registration into a PhD program in the Humanities Division of the University of Chicago;
- b. have received their PhD degree no earlier than in the Spring Quarter 2023; or be on track to complete all degree requirements and file the dissertation no later than Wednesday, July 24, 2024 for graduation in the Summer Quarter 2024;
- c. identify a faculty sponsor who will commit to mentoring the Teaching Fellow during the program;
- d. receive the endorsement of their department chair.

Application Process:

Applications are due by **11pm Central Time/Midnight Eastern Time on Tuesday, January 16 2024** and must be submitted through The University's Academic Recruitment site (Interfolio). The posting may be accessed at <http://apply.interfolio.com/136629>.

Each application must include:

1. a **cover letter**. This letter should describe the applicants teaching experience and interests, and should discuss its relationship to their research and scholarly interests. Please limit this to two pages. In addition, please indicate the following:
 - your top three choices of Humanities/Arts Core sequence
 - if you are interested in teaching courses through the [Department of Race, Diaspora, and Indigeneity](#) (RDI), the [Gender and Sexuality Studies program](#) (GNSE), or the [Chicago Studies Program](#)
2. a **current CV**
3. the following **teaching materials**:
 - a teaching statement, max. 750 words, which includes a description of the applicant's methods and goals in teaching a text or artwork in the Humanities Core or Arts Core. Applicants should write about a text or artwork of their own choosing (which may or may not currently be included on the syllabus of a Core sequence), but are encouraged to review details of [Humanities Core Sequences](#) and [Arts Core Sequences](#) as they prepare their statement
 - one sample syllabus for a self-designed course which demonstrates the applicant's pedagogical approach to undergraduate teaching. The sample course should be appropriate for both majors and non-majors in the applicant's area of study. If an applicant is interested in teaching for RDI, GNSE, or the Chicago Studies Program, they

may submit a second sample syllabus designed for that area of study. RDI is especially interested in proposals for the major's foundational courses. Applicants can find information here: [RDI Major](#)

4. **Letters of recommendation***

Applicants must submit letter requests through the application system for the following:

- one letter from the department chair attesting to the applicant's progress to degree, the prospects for completing the dissertation and graduating by Summer Quarter and listing possible teaching assignments. Joint degree students should request this letter from the chair of their home department. Joint degree students selected as Teaching Fellows will be appointed in their home department only

And **two** additional letters:

- one addressing the applicant's teaching experience
- and one including a commitment from a faculty member who agrees to serve as mentor during the 2024-25 academic year and who will be in residence for the full year

***Notes on Letters of Recommendation:**

Applicants should submit letter requests through the application system as soon as possible (i.e. prior to submitting the final materials) to allow ample time for recommenders to upload their letters. All letters must be submitted as reference letters via the Academic Recruitment website.

All three letter requirements must be fulfilled, even if one letter serves to meet more than one requirement. That is: if the faculty mentor letter also addresses the applicant's teaching experience, the faculty member may upload the same letter twice in order to fulfill both requirements. A separate memo from the department chair is required, even if the chair is also the applicant's mentor.

Selection Process

All applications will be reviewed by the Teaching Fellow search committee, which includes a representative of the Chicago Center for Teaching and Learning, the Master of the Humanities Collegiate Division, the Dean of Students of the Division of the Humanities, the Faculty Director of the Teaching Fellows program, and two additional faculty members from the Humanities Division, to be designated by the Dean of the Humanities Division.

Notification and Start of Program

Successful Teaching Fellows and alternates will be notified by February 12, 2024. Teaching Fellows' appointment will be for a term of two years beginning September 1, 2024.

Note:

The TF appointment is contingent upon graduation no later than the Summer Quarter of 2024, and on the satisfactory presentation of appropriate documentation of eligibility to work lawfully in the United States by the start of the appointment.

International students who receive an appointment must secure work authorization from the Office of International Affairs prior to September 1, 2024, to avoid a delay in their ability to begin employment.